

CIVIL SERVICE COMMISSION

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Documents for Administrative Law Judge Hearings CSC RESOLUTION NO. 2016-004

WHEREAS, the Civil Service Commission has implemented the Administrative Law Judge ("ALJ") program required by Public Law No. 33-55; and,

WHEREAS, Adverse Action Rules of Procedure Rule 10.2.3 and Rules of Procedure for Grievance of Appeals Rule 17.7 that require eleven (11) copies of documents to be submitted were instituted before the ALJ program was implemented; and,

WHEREAS, in addition to members of the Commission and staff, the ALJ will need a copy of all documents submitted by parties to conduct their hearing; and,

WHEREAS, the Commission may assign any adverse action or grievance to the ALJ for consideration.

BE IT HEREBY RESOLVED that every party to an adverse action or grievance appeal must submit another copy of the document in addition to the eleven (11) previously required in anticipation of the possibility that the case may be assigned to an ALJ. Therefore, parties must now submit twelve (12) copies of documents.

Duly and regularly adopted this 30th day of August 2016

EDITH PANGELUAN, Chairperson

NOT PRESENT

CATHERINE GAYLE, Commissioner

JOHN SMITH, Commissioner

LOURDES HONGYEE, Commissioner

NOT PRESENT

PRISCILLA TUNCAP, Commissioner